



Development Incentive Application

Applicant's Name

Proposed Address in Westerville

County Parcel ID # of Structure
(as it will appear on tax bill)

This application must be submitted to the City Manager's Office BEFORE the applicant files with the Westerville Planning Commission for a final development plan approval (for planned district), site plan approval (non-planned district), Uptown Review Board (if applicable), or before permits are obtained for the project. Failure to do so could result in a reduction or elimination of the incentive for this project.

This application is for (mark all that apply):

Property Tax Abatement (CRA)

Requested Rate (%)

Requested Term (# Years)

Income Tax Offset

WICC Forgivable Loan

Other Incentive

If other incentive is checked, please describe request.

Application for a proposed development incentive agreement between the CITY OF WESTERVILLE and

Legal Name of Entity

Contact Information:

Business Name

Contact Name

Address

Title

E-mail

Telephone Number

1. A. Is the Applicant currently located at the project site? (If "Yes", skip to 2.) Yes No
- B. Has a tenant been identified for the project site? (If "No", skip to 2.) Yes No

Provide the current location and contact information of the business before its (re)location to the project site (Attach additional pages if multiple businesses participate).

<i>Business Name</i>	<i>Contact Person for this Application</i>
<i>Address</i>	<i>Title</i>
<i>E-mail</i>	<i>Telephone Number</i>
<i>Building Owner Name</i>	<i>Building Owner Telephone Number</i>

2. Nature of operations at project site (office, manufacturing, distribution, retail, wholesale or other)

List enterprise 4 digit Standard Industrial Code(s) (SIC) #

Form of enterprise (corporation, partnership, proprietorship, or other)

3. Name and title of principal owner(s) or officers of the business (attach list if necessary)

4. Name of parent company (If different from Applicant)

5. List all affiliates

6. Company description including markets served, primary customers, company history and five-year business outlook.

7. Project narrative.

8. Construction/Rehabilitation Start Date (if any)

Construction/Rehabilitation Completion Date

9. Applicant's investment to-date in the new or rehabilitated facility as of the application date (including land; plans; professional, legal or consultant fees)

10. Estimated investment by the Applicant to occupy the project site:

A.	Acquisition of land	\$	<input style="width: 100%; height: 20px;" type="text"/>
B.	Additions/New Construction	\$	<input style="width: 100%; height: 20px;" type="text"/>
C.	Improvements to existing building	\$	<input style="width: 100%; height: 20px;" type="text"/>
D.	Machinery & Equipment	\$	<input style="width: 100%; height: 20px;" type="text"/>
E.	Furniture & Fixtures	\$	<input style="width: 100%; height: 20px;" type="text"/>
F.	Fees & Expenses	\$	<input style="width: 100%; height: 20px;" type="text"/>
Total New Project Investment		\$	<input style="width: 100%; height: 20px;" type="text"/>

11. Reason(s) for requesting incentives

12. Is enterprise seasonal in nature?

Yes No

13. Existing employment at the project site:

	Number of Jobs	Annual Payroll (dollars)
Full-Time		
Part-Time		
Temporary		
Total		

14. Will the project involve the relocation of employment positions or assets from one Ohio location to another?

Yes No

If yes, provide the number of jobs and payroll associated with the relocations from each area

Location	Number of Jobs	Annual Payroll (dollars)
Westerville		
Central Ohio		
Ohio		

State the locations, positions and other assets which will be relocated and the location to where the employment positions will be located:

15. Has the enterprise previously entered into an Enterprise Zone or CRA Agreement Yes No with the local legislative authorities at any site where the employment or assets will be relocated as a result of this proposal?

If yes, list the local legislative authorities, date, and term of the incentives for each Agreement:

16. Estimated new employment at this project site over each of the next five years (non-cumulative):

Year	Number of Employees			Annual Payroll (dollars)		
	Full-Time	Part-Time	Temporary	Full-Time	Part-Time	Temporary
1						
2						
3						
4						
5						
Total						

17. Does the Applicant or its affiliates owe any delinquent taxes to the state of Ohio or a political subdivision of the State? Yes No

Does the Applicant owe any remuneration to the State or a political subdivision of the State arising from the administration or enforcement of any environmental laws? Yes No

Does the Applicant or its affiliates owe other moneys to the State or a political subdivision of the State that are past due, whether the amounts owed are being contested in a court of law? Yes No

Has the Applicant, its officers or affiliates been subject to a felony conviction? Yes No

Is the Applicant, its officers or affiliates subject to any ongoing criminal or civil litigation? Yes No

If yes to any of the questions in 17., please provide details of each instance including but not limited to the location, amounts and/or case identification numbers (add additional sheets if necessary)

FEES

Property Tax Abatement applicants, if the abatement is approved by City Council, a \$750 Ohio Development Services Agency fee will be paid to the City that will be forwarded to the State of Ohio (abatements in pre-1994 CRA areas do not pay this fee).

If approved, an administrative fee and a payment in lieu of tax will be billed annually to the abatement recipient. Failure to return the payment in lieu of taxes and administrative fee by the specified billing date will result in a late fee, interest, and/or loss of abatement.

WICC and income tax offset applications do not have application fees.

APPLICANT'S CERTIFICATION

The applicant certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the applicant's knowledge and belief. Information supplied with intent to mislead may lead to rejection of the application or if abatement is granted, later nullification of the abatement or incentive.

Submission of this application expressly authorizes City of Westerville to contact the Ohio Environmental Protection Agency to confirm statements contained within this application and to review applicable confidential records. As part of this application, the property owner may also be required to directly request from the Ohio Department of Taxation, or complete a waiver form allowing the Department of Taxation to release specific tax records to the local jurisdiction considering the request.

The applicant realizes that the City and its agents attempt to keep all corporate information confidential. However, in sharing this information with City Council or staff members, information in this application could become known to the media and or public. The applicant releases the City and its agents from all claims and damages related to the release of the information in this application, whether intentional or unintentional.

The Applicant affirmatively covenants that the information contained in and submitted with this application is complete and correct and is aware of the ORC Sections 9.66(C) (1) and 2921.13(D) (1) penalties for falsification which could result in the forfeiture of all current and future economic development assistance benefits as well as a fine of not more than \$1,000 and/or a term of imprisonment of not more than six months.

_____ *Applicant name*

_____ *Date*

_____ *Print Name and Title*

_____ *Signature*

Please submit this application and attachments, with the required fees, to:

Jason N. Bechtold
Economic Development Administrator
City of Westerville
21 S. State Street
Westerville, Ohio 43081
Jason.bechtold@westerville.org

www.business.westerville.org