

Westerville Industry and Commerce Corporation
Uptown Improvement Program Application

1. **Project Location:**

Address of Proposed Project

2. **Applicant Information:**

Name

Address

E-mail

Telephone Number

3. **Property Owner Information:**

Name

Address

E-mail

Telephone Number

4. **Estimated Total Project Cost:**

5. **Grant Amount Requested:**

6. **Project Narrative:**

Include an explanation on how the the proposed project complies with the "Eligible Projects" requirements and "Decision Criteria" from the Program Guidelines (include additional pages if necessary).

7. **Project Budget Description:**

Provide cost estimates for each proposed improvement. Note: If Applicants anticipate that professional fees will exceed 10%, a waiver must be requested at this time (include additional pages if necessary).

Westerville Industry and Commerce Corporation

I/We have read and will comply with the *Uptown Westerville Improvement Program Guidelines*.

I/We agree that by signing and submitting this application, I/We will be bound by the terms and conditions of the grant program.

I/We agree that if the program funding is approved, an Improvement Program Grant Agreement, will be executed and returned to the Westerville Industry and Commerce Corporation.

I/We will obtain all necessary permits required for or in respect to the improvements.

I/We will ensure that the improvements will be carried out in accordance with the Ohio Building Code, Westerville Codified Ordinances, Uptown Westerville Design Guidelines and all other applicable law.

I/We acknowledge that the completed improvements are subject to inspection by the Westerville Industry and Commerce Corporation and the Uptown Review Board.

I/We acknowledge that if the project is selected, the funding is not transferable without written approval by the Westerville Industry and Commerce Corporation.

I/We affirmatively covenant that the information contained in and submitted with this application is complete and correct to the best of my/our knowledge.

Ohio Revised Code Sections 9.66(C) (1) and 2921.13(D) (1) penalties for falsification could result in the forfeiture of all current and future economic development assistance benefits as well as a fine of not more than \$1,000 and/or a term of imprisonment of not more than six months.

Signature of Applicant

Date

Signature of Property Owner

Date

Additional information is required for processing this Application, including:

1. Pictures, site plan, architectural renderings and/or other visual representation of the proposed improvements;
2. Detailed cost estimate of total project by line item. (Adding a contingency of up to 10% to each **line item** is recommended)

Submit completed applications to:

Westerville Industry & Commerce Corporation
c/o Rob Rishel, City of Westerville
21 S. State Street
Westerville, Ohio 43081

Or by e-mail at rob.rishel@westerville.org